

CYNGOR CYMUNED LLANDDAROG COMMUNITY COUNCIL

Cofnodion Cyfarfod Blynyddol Cyffredinol 2018 Cyngor Cymuned Llanddarog a gynhaliwyd ar y 9/5/2018 yn Festri Porthyrhyd - 7.30pm.

Minutes of the 2018 Annual General Meeting of Llanddarog Community Council held on the 9/5/2018 at the Vestry Porthyrhyd – 7.30pm

1/2018-19 Presennol / Present:

Cynghorwyr / Councillors: J Youens (Cadeirydd ymdd / ret. Chairman), R Jones, M Rees, J Williams O.B.E, R Owen, T Evans, R Newell & D Stewart.

Cyng Sir A Davies / *County Cllr A Davies.*
Clerc / *Clerk & Cyfieithydd / Translator.*

2/2018-19 Ymddiheuriadau / Apologies.

Cyng/Cllrs S Herridge & E Davies

3/2018-19 Datganiadau o fuddiannau personol / Declarations of personal interest.

Dim / *None*

4/2018-19 Adroddiad y Cadeirydd ymdd. / Ret. Chairman's Report

Croesawodd y Cadeirydd pawb i'r Cyfarfod Blynyddol. Diolchodd y Cadeirydd i'r Aelodau a'r Clerc. Rhoddodd y Cadeirydd adroddiad llawn o'i gwaith dros y Cyngor yn ystod y flwyddyn, gan ddatgan ei bod wedi bod yn anrhydedd i arwain y Cyngor. Fe fydd y Gwasanaeth Cymunedol yn St Twrog – Mehefin 10 2018 am 2.30pm. Rhoddwyd rhestr o wariant lwfans dinesig ac fe wnaeth y Cyngor gadarnhau hwn. / *The Chairman thanked the Members and the Clerk. The Chairman gave a comprehensive report of her work during the year and stated that it had been an honour to lead the Council. The Community Service will be in St Twrog, 2.30pm, June 10 2018. A list of civic allowance expenditure was provided which the Council confirmed.*

5/2018-19 Etholiad Cadeirydd 2018/19 ac arwyddo datganiad derbyn swydd / Election of Chairman 2018/19 and signing of declaration of acceptance of office

Cynigiwyd y Cyng R Owen i fod yn Gadeirydd gan y Cyng J Williams ac eiliodd y Cyng R Jones. Etholwyd y Cyng R Owen yn unfrydol fel Cadeirydd. Diolchodd y Cyng R Owen i'r Cyngor a dywedodd ei fod yn anrhydedd i fod yn Gadeirydd Cyngor Cymuned Llanddarog. Roedd yn llawn ymwybodol o ddyletswyddau'r swydd ond yn hyderus y gallai wynebu'r dyletswyddau drwy gyd weithrediad yr Aelodau a'r Clerc. Fe wnaeth y Cyng R Owen darllen ac arwyddo y datganiad derbyn swydd o flaen y Clerc. Fe barhaodd y cyfarfod gyda Cyng R Owen yn y Gadair / *Cllr R Owen was proposed as Chairman by Cllr J Williams and seconded by Cllr R Jones. Cllr R Owen was unanimously elected as Chairman. Cllr R Owen thanked the Council and stated that it was an honour to be elected as the Chairman of Llanddarog Community Council. He was well aware of the responsibilities of the post but was confident that he could cope with the assistance of his fellow Members and the Clerk. Cllr R*

Owen read and signed the declaration of acceptance office in front of the Clerk. The meeting continued with R Owen in the Chair.

6/2018-19 Etholiad Is-Gadeirydd 2018/19 ac arwyddo datganiad derbyn swydd / Election of Vice Chairman 2018/19 and signing of declaration of acceptance of office

*Cynigiwyd y Cyng y Cyng R Newell i fod yn is-Gadeirydd gan y Cyng J Williams ac eiliodd y Cyng R Jones. Etholwyd y Cyng R Newell yn unfrydol fel is-Gadeirydd. Fe wnaeth y Cyng R Newell darllen ac arwyddo y datganiad derbyn swydd o flaen y Clerc. / *Cllr R Newell was proposed as vice Chairman by Cllr J Williams and seconded by Cllr R Jones. Cllr R Newell was unanimously elected as Vice Chairman. Cllr R Newell read and signed the declaration of acceptance of office in front of the Clerk.**

7/2018-19 Adolygiad Polisiau y Cyngor / Review of Council Policies

*Fe wnaeth bod Aelod derbyn copi o adroddiad y Clerc o flaen llaw. Penderfynwyd nodi fod adolygiad wedi cael ei gynnal a bod dim angen adnewyddu'r fframwaith polisiau ar hyn o bryd, ond fe fydd ystyriaeth yn cael ei rhoi i ddiweddarau'r polisi iaith yn ystod y flwyddyn. Cafodd y datganiad preifatrwydd ei dderbyn am y cyfamser, ond fe fydd hwn yn cael ei adolygu yn fuan beth bynnag oherwydd GDPR. Fe fydd y Clerc yn newid y cyfeiriadau ato fel polisi a hefyd adlewyrchu'r dulliau eang o gyfathrebu. Nodwyd hefyd fod gwybodaeth cwcis ac ymwrthodid mewn lle ar y wefan. Yn ychwanegol, fe wnaeth y Cyngor nodi anghenion o ran taliadau fel y mynegir yn y rheoliadau ariannol. Yn dilyn adolygiad o'r manded banc, fe wnaeth y canlynol cael ei adnabod fel llofnodwyr ar gyfer y flwyddyn gan y Cyngor - Cyng W Evans, R Jones, J Youens, J Williams a'r Clerc. Fe fydd y manded yn cael ei adolygu yn gyson. / *Each Member had received a copy of the Clerk's report beforehand. It was resolved to note that a review had been undertaken and that there was no need to renew the policy framework at this time, albeit there will be consideration given to updating the Welsh language policy during the year The privacy statement on the website was approved for the time being, however this is likely to be reviewed shortly due to GDPR. The Clerk will amend references to it as policy and will reflect wider means of communication. It was also noted that information on cookies and a disclaimer are on the website. Furthermore, the Council also noted the requirements for payments as per the financial regulations. Following a review of the bank mandate the following were identified as signatories for the year by the Council - Cllrs W Evans, R Jones, J Youens, J Williams and the Clerk. The mandate is to be kept under review.**

8/2018-19 Penodi cynrychiolwyr i'r is-bwyllgor cyffredinol / Appointment of General sub committee members.

Penderfynwyd mai aelodau sefydlog yr is Bwyllgor fydd y Cadeirydd a'r is Gadeirydd. Cytunwyd hefyd, pan fydd mater lleol yn cael ei drafod i benodi un aelod arall o'r ardal hynny. / It was resolved that the standing members of the sub committee should be the Chairman and the Vice Chairman It was also agreed to appoint one additional Member when a local issue was being discussed.

9/2018-19 Penodi cynrychiolydd Un Llais Cymru / Appointment of a One Voice Wales representative

Penderfynnwyd taw Cyng M Rees fydd yn gynrychiolydd gyda Cyng R Jones fel eilydd. / Resolved that Cllr M Rees be representative and Cllr R Jones as the substitute.

10/2018-19 Cyrff Llywodraethol ysgolion / School Governing bodies

Penderfynnwyd parhau gyda Mr T Jones / It was resolved to continue with Mr T Jones.

11/2018-19 Cynrychiolydd Grŵp Cynghorau'r Gwendraeth. / Gwendraeth Group of Community Council representative

Penderfynnwyd benodi y Cyng J Youens gyda Cyng M Rees fel eilydd/ It was resolved to appoint Cllr J Youens with Cllr M Rees as substitute.

12/2018-19 Mr LM Jones - Archwiliwr Mewnol cyfrifon 2017/18 /

Mr LM Jones - Internal Auditor for accounts 2017/18

Penderfynnwyd nodi fod Mr Jones wedi ei benodi eisioes (cyfarfod mis Mawrth 2018) / It was resolved to note that Mr Jones has already been appointed (March 2018 meeting).

13/2018-19 Cadarnhau y Clerc fel y Swyddog Ariannol Cyfrifol am 2018 / 2019 / Confirmation of the Clerk as the Responsible Financial Officer for 2018 / 2019.

Penderfynnwyd gadarnhau y Clerc / Resolved to confirm the Clerk.

14/2018-19 Cadarnhau yr Arolygydd Ariannol Mewnol am 2018 / 2019 / Confirmation of Internal Financial Examiner for 2018 / 2019.

Penderfynnwyd gadarnhau Cyng R Jones / Resolved to confirm Cllr R Jones.

15/2018-19 Adroddiad Blyneddol Panel Annibynnol Cymru ar Gydabyddiaeth Ariannol 2018/19 / Independent Remuneration Panel for Wales' Annual Report for 2018/19

Penderfynnwyd nodi fod y Cyngor wedi gwneud penderfyniadau ar y mater yma eisioes (cyfarfod mis Mawrth 2018) / It was resolved to note that the Council has already made resolutions with regards this matter (March 2018 meeting).

16/2018-19 Swm lwfans ddinesig y Cadeirydd am 2018/2019 / Chairman Civic allowance sum for 2018 / 2019

Penderfynnwyd swm o £300 (Adran 137). Nodwyd fod y mecanwaith o weinyddu'r lwfans yn cael ei edrych arno o fewn archwiliad mewnol flwyddyn yma / Resolved that the sum be £300 (Section 137). It was noted that the mechanism for administering the allowance is being looked at within this year's internal audit.

17/2018-19 Diwrnod, amser a lleoliad y cyfarfodydd / Date time and location of meeting

Penderfynwyd cynnal y cyfarfodydd ar yr ail ddydd Mercher o'r Mis am 7.30yh (heblaw Awst). Fe fyddent yn parhau yn Festri Porthyrhyd am y cyfamser, ond fe fydd y Cyngor yn edrych i mewn i argaeledd lleoliadau yn Llanddarog a Mynyddcerrig yn ogystal. / *It was resolved that the meetings be held on the second Wednesday of the Month at 7.30pm (except August). They will continue in Porthyrhyd Vestry for the time being, however the Council will also explore availability of venues in Llanddarog and Mynyddcerrig.*

18/2018-19 Hyfforddiant / Training

Penderfynwyd nodi fod hyfforddiant gan y Cyngor Sir ar y Cod Ymddygiad wedi cael ei chynnig i bob Aelod. Cyfeiriwyd ar yr Orchmynion Sefydlog mewn hyn o beth. / *It was resolved to note that training by the County Council on the code of conduct has been offered to all Members. Reference was made to the standing orders in this regard.*

19/2018-19 Daeth y cyfarfod i ben am 8pm / The meeting finished at 8pm.