

Cofnodion o gyfarfod anarferol Cyngor Cymuned Llanddarog a gynhaliwyd ar y 18/12/2019 yn Neuadd Porthyrhyd am 7.30pm.

Minutes of an extraordinary meeting of Llanddarog Community Council held on the 18/12/2019 at Porthyrhyd Hall at 7.30pm.

239/2019-20 Presennol / Present:

Cynghorwyr / Councillors: R Newell (Cadeirydd / Chairman), M Rees, J Williams O.B.E, R Jones, J Youens & R Owen.

Clerc / Clerk.

240/2019-20 Ymddiheuriadau / Apologies.

Cynghorwyr / Councillors: E Davies, H Jones & S Herridge.

Fe wnaeth y Cynghorydd (Cyng) T Evans ymddiheuro drwy neges destun a derbyniwyd am 7.34pm ac fe wnaeth yr Aelodau derbyn yr ymddiheuriad. /

Councillor (Cllr) T Evans apologised through a text message which was received at 7.34pm and the Members accepted the apology.

241/2019-20 Datganiadau o fuddiannau personol / Declarations of personal interest.

Dim / None.

242/2019-20 Cyfle i'r cyhoedd i annerch y Cyngor ar eitemau'r agenda / Opportunity for the public to address the Council on agenda items.

Dim / None.

243/2019-20 Ystyriaeth 'In-camera' / Consideration of 'In-camera' – 7.31pm.

Dim yn berthnasol – nid oedd unigolion nad oeddynt yn Aelodau'r Cyngor Cymuned, neu'r Clerc, yn bresennol yn yr ystafell cyfarfod. /

Not relevant – i.e. - there were no persons who were not Community Council Members, or the Clerk, in attendance in the meeting room.

244/2019-20 Clerc & Swyddog Ariannol Cyfrifol nesaf (SAC) i'r Cyngor / Next Clerk & Responsible Financial Officer (RFO) to the Council.

(a) Trefniadau trosglwyddo

Yn unol â chofnod 237/2019-20, yn gyntaf trafododd yr Aelodau drefniadau trosglwyddo. Ar ôl dweud wrth y Cyngor y byddai'n hapus i gynorthwyo mewn unrhyw ffordd y gallai i sicrhau trosglwyddiad llyfn, datganodd y Clerc/SAC presennol/ymadawol diddordeb a gadawodd yr ystafell am 7.32pm, i beidio â dychwelyd nes bod y Cyngor wedi penderfynu ar y mater hwn am 7.34pm. Penderfynwyd y dylid gwneud y Clerc/SAC presennol/ymadawol yn Glerc Cynorthwyol dros dro o 1 Ionawr 2019 ymlaen tan Ionawr 31 2019. Gall y cyfnod hwn fod yn destun

i estyniad yn amodol ar gytundeb pob barti perthnasol. Bydd y Clerc Cynorthwyol Dros Dro yn cael ei dalu am 4 awr yr wythnos ar bwynt 5 o Raddfa LC1 5-6 - pro rata 37 awr yr wythnos. Ni fydd yn derbyn unrhyw lwfansau. /

(a) Handover arrangements

In accordance with minute 237/2019-20, Members firstly discussed handover arrangements. After informing the Council that he would be happy to assist in any way he could to ensure a smooth handover, the current / outgoing Clerk/RFO declared an interest and left the room at 7.32pm, not to return until the Council had determined this matter at 7.34pm. Resolved that the current/outgoing Clerk/RFO be made a temporary Assistant Clerk from January 1 2019 onwards until January 31 2019. This period may be subject to extension subject to the agreement of all relevant parties. The Temporary Assistant Clerk will be paid for 4 hours per week on point 5 of Scale LC1 5-6 - pro rata 37 hours a week. He will not receive any allowances.

(b) Cyfweiliadau ar gyfer y Clerc / SAC nesaf i'r Cyngor .

Cyfwelwyd y 2 ymgeisydd ar y rhestr fer gan yr Aelodau. /

(b) Interviews for the next Clerk/RFO to the Council.

The 2 shortlisted candidates were interviewed by the Members.

(c) Cynnig o gyflogaeth i Mr John Gary Evans.

Penderfynwyd y dylid cynnig y swydd Clerc / SAC i Mr Evans, yn amodol ar eirida. Gall Mr Evans cychwyn ar ei ddyletswyddau ar Ionawr 1 2020. Fe fydd cytundeb cyflogaeth yn cael ei ddanfôn at Mr Evans ar sail ef yn derbyn y cynnig swydd ac ar sail y Cyng M Rees yn siarad gyda'r dyfarnwr (geirida). Bydd llythyr/e-bost eglurhaol yn amgáu'r cytundeb cyflogaeth. Fe fydd y llythyr/e-bost yn crynhoi elfennau allweddol y cytundeb.

(c) Offer of employment to Mr John Gary Evans.

Resolved that Mr Evans be offered the position of Clerk/RFO to the Council, subject to reference. Mr Evans can commence his duties on January 1 2020. A contract of employment will be sent to Mr Evans upon him accepting the job offer and upon Cllr M Rees speaking to the referee (reference). A cover letter/email will enclose the contract of employment. The letter/email will summarise the key elements of the contract.

245/2019-20 Daeth y cyfarfod i ben am 8.22pm. /

The meeting finished at 8.22pm.

CADEIRYDD / CHAIRMAN

DYDDIAD / DATE