

## CYNGOR CYMUNED LLANDDAROG COMMUNITY COUNCIL

### Minutes of the June 2020 meeting of Llanddarog Community Council held online on the 10/06/2020 at 19.00.

#### 46/2020-2021 Present:

Councillors: M Rees (Chair), R Jones, H Jones, S Herridge, W Evans, T Evans.

County Councillor A Davies.

Clerk

#### 47/2020-2021 Apologies.

Councillors: J Youens, J Williams O.B.E, R Newell, E Davies, R Owen.

#### 48/2020-2021 Declarations of personal interest.

None

#### 49/2020-2021 Opportunity for the public to address the Council on agenda items.

None

#### 50/2020-2021 Policing and Road Safety Matters

Cllr R Jones reported that the white BMW that was stolen from outside No 3, Pontfaen, Llanddarog had been recovered undamaged by the police.

The clerk reported that a letter was sent to the police with regards to vehicles exceeding the speed limit on entering Porthyrhyd (**Minute 23/2020-2021**) and that a reply had been received and sent electronically to all members on 20/05/2020. **Resolved** to note.

The clerk has received two anonymous complaints with regards to the number of vehicles parked on the pavement within a short distance of the junction in Porthyrhyd and outside Porthyrhyd Post Office, Porthyrhyd Garage and Landeg Garage, with very little or no space to push a pram/pushchair or walk a dog, therefore having to walk on the B4310 main road. Cllr S Herridge reported that she had spoken with the proprietor of Porthyrhyd Garage and that he was aware of the situation after a visit from the police. It was **resolved** to hold a sub-committee meeting online on 16/06/2020 to discuss the matter further. Clerk to send invites to members of the sub-committee.

#### 51/2020-2021 County Council matters - County Cllr A Davies.

During the presentation, County Cllr Ann Davies lost connection with the meeting and was unable to reconnect. An Email was received by the Clerk and was read out to the members. An electronic copy was also sent to all members.

County Cllr Ann Davies reported as follows: Llanddarog School will be re-opening on 29/06/2020 and work is currently being carried out to ensure that the pupils are safe and compliant with current restrictions. Following a meeting with Gareth Morgans (Director of Education) he anticipates that between 21% and 28% of children can be allocated within the schools. However, vulnerable children and children of key workers have to be allocated space and therefore this may reduce additional capacity to around 15%. They

anticipate all children will be able to come in 1 day a week or 2 x ½ days. No canteen facilities or School transport will be available, therefore, children will be eating a packed lunch at their desk and parents will transport the children to School.

The Welsh Government have drafted guidelines today and have forwarded them to all Counties. We have an online meeting on 18/06/2020 and will be advised by Mrs. Meinir Jones, Head Teacher of Llanddarog School, which children and when they will be in School. Each parent has been asked to complete a questionnaire to clarify if they intend returning their children to school or wait until September. All Head Teachers have to complete a full risk assessment of their School.

Following a full Council online meeting on 10/06/2020, Cllr. Ieuan Davies, Llanybydder (I) is the new Chair and Cllr. Eirwyn Williams, Pumsiant (PC) is the Vice Chair. This was held online.

There has been very little movement on the properties in Llanddarog and since liaising with Mrs. Wendy Walters the Chief Executive of Carmarthenshire County Council, assurances have been given on the following:

**a) 15 Cae Person:** Due for completion week ending 13/06/2020, but due to coronavirus and Contractors being furloughed they hope to be completed very shortly. Work is near completion.

**b) 18 Cae Person:** Recently returned to Council ownership and will hopefully be completed by mid July.

**c) 7 Derwen Deg:** Completion due by mid August.

**d) 4 Cwm Catti** and a further property in Llanarthne have not yet been allocated a contractor.

Nothing to report regarding the condition of the road in Mynyddcerrig (**Minute 40/2020-2021 a**). A standard reply has been received stating that the issue will be addressed when staff are available to work.

#### **52/2020-2021 Chair's Report.**

The Chair welcomed everyone to the meeting and reported that she had received the chain of office. **Resolved** to thank the Chairman for her report.

#### **53/2020-2021 Confirmation and signing of the Minutes of the Council Meeting 10/05/2020**

It was **resolved** to confirm the minutes and for the clerk to deliver the minutes to the Chair for signing on 12/06/2020. This was due to social distancing rules of the Covid-19 pandemic.

#### **54/2020-2021 Matters arising from the above minutes.**

**Minute 40/2020-2021 (c)** – Cllr M Rees suggested that the minutes should only be sent to the chair for proof reading to avoid complications and excess administration. Also members were reminded to inform the Clerk regarding their preferred method of receiving correspondence.

#### **55/2020-2021 Correspondence.**

A letter of thanks had been received from Porthyrhyd Welfare Committee regarding the £500.00 revenue grant.

### 56/2020-2021 Planning

No objections to the following application

<b>Application Number</b>	<b>Application Type</b>	<b>Location</b>	<b>Description</b>
W/40614	Full Planning	Wernlas Farm, Porthyrhyd, Carmarthen, SA32 8PU.	Erect Purpose Built Portal Steel Building for the Storage of Hay, Animal Feed Produce, and Agricultural Machinery.

### 57/2020-2021 Payments

The below payments were certified in the May monthly meeting and **ratified** in the June Monthly meeting.

<b>Method of Payment</b>	<b>Date</b>	<b>Suppliers &amp; Details</b>	<b>Sum £ inc VAT</b>
Online	19/05/2020	WCVA SIN 009357	21.30
Online	19/05/2020	J.G Evans Reimbursement Flowers	13.00
Online	19/05/2020	J.G Evans May Payroll	328.93
Online	19/05/2020	BHIB Ltd - Insurance	865.69
Online	19/05/2020	Wales Audit Office Inv - 003420	194.75
Online	19/05/2020	Paragon Internet	8.34
Online	19/05/2020	HMRC PAYE – Period 2	82.10
Online	20/05/2020	Porthyrhyd Welfare	500.00
Online	20/05/2020	Llanddarog Village Hall	500.00
Online	20/05/2020	Mynyddcerrig Welfare	500.00
Online	21/05/2020	J.G Evans Reimbursement Tenovus Cancer Care	400.00
Online	29/05/2020	Gwyn Edwards Reimbursement Porthyrhyd Defibrillator	340.20

It was noted that as the Council were unable to send the donation to Tenovus Cancer Care by BACS, it was paid directly by the Clerk using his personal debit card and reimbursed by the Council on the same day.

### 58/2020-2021 Receipts.

None

**59/2020-2021** To consider the Internal Auditor's report for 2019-2020.

**Book Keeping** - The internal auditor raised a concern that he would prefer to see the invoices certified in the monthly meetings and payments made thereafter especially now that the Council has approved online payments. Although invoices were agreed during meetings in the past and copies sent to members electronically, all invoices will now be registered in the agenda and the minutes. **Resolved** for Clerk to format procedure.

**Risk Management** - Further to his proposals following last year's audit he noted that representatives of committees that receive standing revenue grants from the Council attended meetings and explained how valuable the grants had been to sustain the service and what use was made of the monies. The merits of providing the standing revenue grant should be a Council decision and confirmed every year. This was discussed and noted in **Minute 329/2018-19**.

**60/2020-2021** Code of Conduct Training.

The Clerk had investigated if training courses were available but due to the Covid-19 pandemic, only online courses were available. **Resolved** to place on next agenda.

**61/2020-2021** Declaration of acceptance and Council Policies review.

It was decided to defer these matters to the next social meeting. **Resolved** to note.

**62/2020-2021** Consider potential funding for the Eisteddfod 2021.

It was decided not to discuss this matter for the short term due to the Covid-19 pandemic and whether the event would be allowed to proceed next year. **Resolved** to note and place on next agenda.

**63/2020-2021** To consider correspondence received from the following.

- a) **Provision of seating within Llanddarog Shelter** - No reply from supplier due to pandemic. **Resolved** for clerk to make contact with supplier when they return to work.
- b) **Condition of Notice Boards in Llanddarog and Porthyrhyd** - Clerk had received one quotation but still awaiting others for comparison. Council members will need to discuss the material and design of the structure before proceeding. **Resolved** to place on next agenda.
- c) **Maintenance of defibrillators in Llanddarog and Porthyrhyd** - The Clerk had received confirmation from both parties that the maintenance of both machines were to be carried out by each individual committee.  
Llanddarog – Merched Y Wawr.  
Porthyrhyd – Gwyn Edwards.

**64/2020-2021** Forum in order for Members to raise reports / questions through the Chairman.

Cllr H Jones requested that the Google Meet instruction manual be resent to members to refresh their abilities. **Resolved** for Clerk to resend.

**65/2020-2021 In camera 20.55.**

Those who were not Community Council members or the Clerk departed the meeting – not to return. The exclusion is due to personnel / staffing matters being discussed.

**66/2020-2021 Staff pay run June 2020.**

Each member viewed a written report during the online meeting. It was **resolved** to accept the report and ratify the payment of the sums as presented.

**67/2020-2021 Continued review of auto enrolment position**

The Clerk was requested to contact the relevant parties in relation to the feasibility of joining the County Council scheme and identify the ongoing annual cost to the Community Council **Minute 43/2020-2021**. A documented report was received from The Dyfed Pension Fund regarding their policies and also information on NEST (National Employment Savings Trust). The matter was discussed and it was decided that the feasibility of The Dyfed Pension Fund was not suitable for Llanddarog Community Council but the NEST scheme was more acceptable. **Resolved** for Clerk to forward correspondence from The Dyfed Pension Fund to all members and complete and return the forms to the Pension Regulator regarding auto enrolment. The NEST scheme to be reviewed at the next meeting.

**68/2020-2021 The meeting finished at 21.05.**

Chairman

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Date

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## CYNGOR CYMUNED LLANDDAROG COMMUNITY COUNCIL

### Minutes of a Sub-Committee meeting of Llanddarog Community Council held online on the 16/06/2020 at 19.00.

#### 69/2020-2021 Present:

Councillors: M Rees (Chair), R Jones, R Newell, H Jones, S Herridge, W Evans, J Williams O.B.E.

Clerk

#### 70/2020-2021 Apologies.

None

#### 71/2020-2021 Declarations of personal interest.

None

#### 72/2020-2021 Opportunity for the public to address the Council on agenda items.

None

#### 73/2020-2021 Policing and Road Safety Matters.

The Chair welcomed everyone to the sub-committee meeting of Porthyrhyd.

The clerk had received two anonymous complaints with regards to the number of vehicles parked on the pavement within a short distance of the junction in Porthyrhyd and outside Porthyrhyd Post Office, Porthyrhyd Garage and Landeg Garage, with very little or no space to push a pram/pushchair or walk a dog, therefore having to walk on the B4310 main road **Minute 50/2020-2021.**

This sub-committee meeting was held to discuss the complaints from residents of Porthyrhyd regarding traffic and parking issues on the B4310 outside Porthyrhyd Garage, Porthyrhyd Post Office and Landeg Garage. It was reported that some vehicles were parking on the pavement and causing obstructions for residents with children or dogs, and disabled people, thereby forcing them to either cross the B4310 or to walk on the carriageway in order to pass the parked vehicles.

Prior to the meeting the matter was investigated by Cllr R Jones and the Clerk and rules **239 to 247 (Parking) of the Highway Code** were described and discussed in relation to the complaints.

It was **resolved** that Cllr John Williams would raise the concern with Porthyrhyd Post Office and Porthyrhyd Garage in order to amicably resolve the issue without causing animosity. The concern raised regarding Landeg Garage was a separate and more complex matter. It has been reported that vehicles including vans and HGV's were parked frequently on the pavement and on the side of the road, again causing obstruction for local pedestrians as well as for vehicular traffic. Landeg Garage is a business that has a mechanical workshop, MOT station and also a HGV business. It was proposed by Cllr R Jones and seconded by Cllr H Jones that County Cllr A Davies should be contacted for advice on a possible way forward regarding this matter. **Resolved** for Clerk to contact County Cllr A Davies.

74/2020-2021 The meeting finished at 20.15.

Chairman

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Date

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