

## CYNGOR CYMUNED LLANDDAROG COMMUNITY COUNCIL

### Minutes of the September 2020 meeting of Llanddarog Community Council held online on the 09/09/2020 at 19.00.

#### 96/2020-2021 Present:

Councillors: M Rees (Chair), J Youens, H Jones, W Evans, R Owen.

County Councillor A Davies.

Clerk

#### 97/2020-2021 Apologies.

Councillors: R Jones, S Herridge, T Evans, E Davies, J Williams O.B.E, R Newell.

#### 98/2020-2021 Declarations of Personal Interest.

None.

#### 99/2020-2021 Opportunity for the Public to Address the Council on Agenda Items.

None.

#### 100/2020-2021 Policing and Road Safety Matters.

Cllr H Jones reported that residents within the community had expressed a concern regarding vehicles travelling at speed and causing noise pollution after 22.00 on a regular basis, travelling through the village of Porthyrhyd and on the B4310 towards Llanarthne and Nantgaredig. **Resolved** for the Clerk to report the issue to Dyfed Powys Police.

#### 101/2020-2021 County Council Matters - County Cllr A Davies.

County Cllr A Davies reported plans were being presented to introduced Superfast Broadband in Carmarthenshire. Residents living in rural areas with broadband connections of less than 30MB will be receiving a letter, encouraging them to register their interest in the proposal. It is reported that over 7000 properties in Carmarthenshire have a broadband speed of less than 30MB and that the Welsh Government website has a link for residents with concerns to view the broadband speed in their area. Please refer to link - <https://broadband-upgrade-fund.campaign.gov.uk>

The head of Democratic Services in Carmarthenshire County Council is asking all residents of Carmarthenshire to follow government guidelines regarding social events and returning from holidays abroad due to the Covid-19 pandemic. Following recent events in West Wales, it is imperative that guidelines are followed to avoid a local lockdown within the county. Please refer to link - <https://gov.wales/coronavirus>

County Cllr A Davies reported there were no updates regarding the installation of the dog waste bin in Mynyddcerrig or the addressing of the overgrown hedges on the Roman Road between Porthyrhyd and Llanddarog. The overgrown hedges between Porthyrhyd and the National Botanic Garden of Wales are to be cut very soon.

Update on the following properties:-

a) **15 Cae Person:** Contractors have returned to site and completion will be soon.

b) **7 Derwen Deg:** Contractors have returned to site and completion will be soon.

c) **4 Cwm Catti:** Bats were discovered at the property therefore causing a delay on the renovation.

#### 102/2020-2021 Chair's Report.

The Chair welcomed everyone to the meeting. After a consultation with the Clerk prior to the meeting, it was decided that all Community Council meetings were to be held online until further notice.

Cllr M Rees asked members to be vigilant regarding recent increases in scam Emails and telephone calls.

An Email was sent to all members on 24/08/2020 regarding the Monument Consultation in Carmarthenshire. The chair announced that Llanddarog Community Council would not take part in the consultation but members could complete the process as individuals. The Chair announced that the defibrillator in Llanddarog was now being maintained by the Community Council. The Clerk reported that a letter of confirmation had been received and sent to all members on 29/08/2020 from Merched Y Wawr, Llanddarog and that training had been received on the maintenance of the appliance on 30/08/2020. The Chair requested that the Clerk updated his job description to include the maintenance of the defibrillator. **Resolved** to thank the Chairman for her report.

#### 103/2020-2021 Confirmation and Signing of the Minutes of the Council Meeting 08/072020.

It was **resolved** to confirm the minutes for 08/07/2020 and for the Chair to sign the minutes on 10/09/2020.

#### 104/2020-2021 Matters arising from the above minutes.

None.

#### 105/2020-2021 Correspondence.

None.

#### 106/2020-2021 Planning.

No planning applications were received prior to the agenda being delivered.

#### 107/2020-2021 Payments

The below payments were certified in the July monthly meeting and **ratified** in the September Monthly meeting. Copies of invoices sent to all members electronically prior to payment for authorisation.

Method of Payment	Date	Suppliers & Details	Sum £ inc VAT
Online	24/07/2020	WCVA SIN 009535	21.30
Online	24/07/2020	Paragon Internet Group Inv - 5843486	33.36
Online	24/07/2020	J.G Evans July Payroll	328.93
Online	24/07/2020	Spencer Enviromental Inv - 20090	508.00

Online	24/07/2020	HMRC PAYE – Period 4	82.22
Online	18/08/2020	WCVA SIN 009697	21.30
Online	18/08/2020	J.G Evans August Payroll	328.93
Online	18/08/2020	Spencer Enviromental Inv - 20134	508.00
Online	18/08/2020	Edge IT Systems Inv - 34489	135.36
Online	18/08/2020	K.G. Fittings	40.00
Online	18/08/2020	HMRC PAYE – Period 5	82.18
Online	28/08/2020	Cwm Gwendraeth Menshed	500.00

**108/2020-2021 Receipts.**

Carmarthenshire County Council - Precept 2  
28/08/2020 - £7,056.67.

**109/2020-2021 Report of the Internal Financial Examiner for period 01/04/2020 – 30/06/2020..**

Each member had been provided with a written report prior to the meeting. A full verbal report was provided by the Clerk (Responsible Finance Officer). The report confirmed the accuracy of the bank reconciliation and statement of accounts provided to the Council. It also confirmed the accuracy of the final budget report provided. It was proposed by Cllr H Jones and seconded by Cllr W Evans to accept the report. Members thanked Cllr R Jones and the Clerk for their work.

**110/2020-2021 To consider correspondence received from the following.**

- a) **Provision of seating within Llanddarog Shelter** – Quotations were sent to all members prior to the meeting. It was discussed and decided to order the 2000mm Beacon Model in black from Roman Solutions. Proposed by Cllr M Rees and seconded by Cllr W Evans. **Resolved** for clerk to order from the supplier.
- b) **Condition of Notice Boards in Llanddarog and Porthyrhyd** - Quotations were sent to all members prior to the meeting. It was discussed and decided to order the 1050 x 1400 Traditional Exterior Weatherproof Noticeboards from Morgan & Morgan. Proposed by Cllr M Rees and seconded by Cllr W Evans. **Resolved** for clerk to order from the supplier.
- c) **Maintenance of defibrillators in Llanddarog and Porthyrhyd** - The Clerk reported that a letter of confirmation had been received and sent to all members on 29/08/2020 from Merched Y Wawr, Llanddarog and that training had been received on the maintenance of the appliance on 30/08/2020. **Resolved** for Clerk to commence with the maintenance of the defibrillator.
- d) **Review of asset maintenance report** - After a review of the report carried out by the contractor, a breakdown of the repair cost for each individual item had been received and after a discussion it was decided to carry out the repairs in

order of importance regarding Health and Safety concerns. As the bench in Cwm Catti required total refurbishment, quotations for a new bench were sent to all members prior to the meeting. It was suggested that before a new bench was ordered that the Clerk enquired as to the possibility of a bench from Carmarthenshire County Council stock. If no bench was available from Carmarthen County Council it was agreed to purchase a 1500mm Snowdon model in black from Roman Solutions. Proposed by Cllr M Rees and seconded by Cllr W Evans. **Resolved** for Clerk to contact contractor regarding repairs and County Cllr A Davies regarding the bench.

- e) **Monument Consultation Survey** - An Email was sent to all members on 24/08/2020 regarding the Monument Consultation in Carmarthenshire. The chair announced that Llanddarog Community Council would not take part in the consultation but members could complete the process as individuals.

**111/2020-2021 Forum in order for Members to raise reports / questions through the Chairman.**

The Clerk reported that he had ordered 2 x wreaths from The Royal British Legion in preparation for Remembrance Day at a cost of £34.00 with a donation of £26.00 as per discussion with the Chair prior to the meeting.

County Councillor A Davies left the meeting not to return.

**112/2020-2021 In camera 20.10.**

Those who were not Community Council members or the Clerk departed the meeting – not to return. The exclusion is due to personnel / staffing matters being discussed.

**113/2020-2021 Staff pay run September 2020.**

Each member viewed a written report during the online meeting. It was **resolved** to accept the report and ratify the payment of the sums as presented.

A report was sent to all members on 01/09/2020 from NALC (National Association of Local Councils) regarding the implementation of new pay scales from 01/04/2020. It was discussed in the meeting and proposed by Cllr H Jones and seconded by Cllr W Evans that the Clerk was to receive the increase from 01/04/2020. **Resolved** for Clerk to change pay scale format and backdate to 01/04/2020.

**114/2020-2021 Continued review of auto enrolment position.**

Information was received from NEST regarding the pension scheme and sent to all members on 11/08/2020. It was discussed and decided by the members that the Clerk was eligible to join the pension scheme after a private consultation with Cllr R Jones regarding the implementation of the project. Proposed by Cllr H Jones and seconded by Cllr W Evans. **Resolved** for Clerk to arrange meeting with Cllr R Jones.

**115/2020-2021 The meeting finished at 20.21.**

Chairman

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Date

