

## CYNGOR CYMUNED LLANDDAROG COMMUNITY COUNCIL

### Minutes of the June 2024 Meeting of Llanddarog Community Council held at Mynyddcerrig Club on 12/06/2024 at 19.00.

#### 49/2024-2025 Present.

Councillors: K Waters (Chair), County Cllr H Jones, R Jones, M Rees, R Owen, J Williams O.B.E, M Griffiths, R McFarlane.

Clerk.

Translator: H Mainwaring.

#### 50/2024-2025 To receive apologies.

Councillors: County Cllr A Davies, T Evans.

#### 51/2024-2025 To receive declarations of interest.

None.

#### 52/2024-2025 Opportunity for the public to address the Council on agenda items.

Ms Zana Bryan attended the meeting as a potential co-opted member of Llanddarog Community Council.

#### 53/2024-2025 County Council matters - County Cllr A Davies.

None.

#### 54/2024-2025 Chairman's Report.

The Chair welcomed Ms Zana Bryan to the meeting.

The Chair announced the following events –

22/06/2024 – Llanddarog Village Show.

26/06/2024 – Porthyrhyd Welfare AGM at 19.30.

#### 55/2024-2025 Confirmation and signing of the Minutes of the Council Meeting 08/05/2024.

It was **resolved** to confirm the minutes for the General Meeting and the monthly meeting on 08/05/2024. Proposed by Cllr R Jones and seconded by Cllr M Rees.

#### 56/2024-2025 Matters arising from the above minutes.

The Clerk informed council members that all matters to **resolve** had been actioned and if correspondence had been received, a copy of the Email had been sent to each member for information.

The Clerk confirmed that Ms Menna Isaac was willing to represent the community council as Internal Financial Auditor for 2024 – 2025.

The Clerk stated that Mynyddfest had been cancelled.

The Clerk reported that the following email was received from Carmarthenshire County Council on 12/06/2024 –

“I refer to your Notice of Vacancy in respect of the above casual vacancy and confirm that as I have not received a request from ten electors for an election to take place, it is for your Council to co-opt a replacement Member. Section 116 of the

Local Government (Wales) Measure 2011 states it is a requirement to give public notice where vacancies in Town/Community Council membership are to be filled by co-option. The appointment should be made as soon as practicable and I would be grateful if you could forward the name and address of the new Member in due course”.

The matter was discussed by all council members present and it was agreed to advertise the position of community councilor on the council website and noticeboards. Resolved for the Clerk to advertise.

**57/2024-2025** To note correspondence or to list for consideration at a forthcoming council meeting.

(All relevant correspondence is emailed to council members at the time of receipt and only brought before the meeting if necessary or specifically requested by members or the Clerk).

The Clerk formatted a letter to send to Carmarthenshire County Council as requested in minute **25/2024-2025** and sent to Cllr K Waters and Cllr M Griffiths for proofing prior to sending to all council members. Council members stated that the letter was well written, but they required a more stringent letter to include the three major points rather than an explanation. **Resolved** for the Clerk to make amendments.

**58/2024-2025** Planning.

None.

**59/2024-2025** Payments.

The below payments were certified in the May monthly meeting and **ratified** in the June monthly meeting. Copies of invoices sent to all members electronically prior to payment for authorization. Proposed by Cllr R Jones and seconded by Cllr J Williams O.B.E.

<b>Method of Payment</b>	<b>Date</b>	<b>Suppliers &amp; Details</b>	<b>Sum £ inc VAT</b>
Online	28/05/2024	HMRC PAYE – Period 2	110.00
Online	28/05/2024	J.G Evans – May Payroll	419.54
Online	28/05/2024	Dynefor Tree Services - 002	400.00
Online	28/05/2024	Nest	40.06
Online	28/05/2024	MJB Business Services - 003094	218.40
Online	28/05/2024	Zurich Insurance – YLL2720873593	600.22
Online	28/05/2024	Porthyrhyd Welfare – 2 meetings	48.00
Online	28/05/2024	Zoom - 254801699	539.88
Online	28/05/2024	Paragon Internet - 7929150	9.54
Online	28/05/2024	L M Jones – Internal Auditor	75.00
Online	28/05/2024	Llanddarog Village Show – Annual Revenue Grant	250.00
Online	28/05/2024	Llanddarog Village Hall – Annual Revenue Grant	550.00
Online	28/05/2024	Porthyrhyd Welfare – Annual Revenue Grant	550.00
Online	28/05/2024	Mynyddcerrig Welfare – Annual Revenue Grant	550.00

**60/2024-2025 Receipts.**

28/05/2024 – Llanarthne Community Council (50% Zoom) – £224.95.

**61/2024-2025 To discuss Model Standing Orders.**

A copy of the new Model Standing Orders 2023 was received from One Voice Wales and sent to all council members for consideration. Council members assessed the new Model Standing Orders against the old and it was decided not to make any amendments to the document. Proposed by Cllr J Williams O.B.E and seconded by Cllr M Griffiths. **Resolved** for the Clerk to upload the new Model Standing Orders document onto the website.

**62/2024-2025 To confirm the prepared External Audit Report for 2023 – 2024.**

Each member had been provided with a written report and a copy of the 2023 – 2024 accounts prior to the meeting. The Clerk has received notice of instruction regarding the upcoming External Audit. The Clerk finalised the report and presented the report to all council members for investigation prior to presenting it to the council members for confirmation. An explanation was presented verbally to all council members explaining all questions asked by the External Auditor. It was proposed by Cllr J Williams O.B.E, seconded by Cllr M Griffiths and all council members agreed to accept the documents prepared by the Clerk. Resolved for the Clerk to get documents signed by the Internal Auditor before sending completed documents to the External Auditor before 30/06/2024. **Resolved** to note.

**63/2024-2025 To receive update on Porthyrhyd memorial stone.**

None.

**64/2024-2024 To discuss Community Awards.**

The Clerk stated that Llanarthne Community Council were currently working on a format for their community awards and would hopefully be completed by September 2024. **Resolved** to defer to the September meeting on 11/09/2024.

**65/2023-2024 Forum in order for Members to raise reports / questions through the Chair.**

Cllr R Jones enquired if a response had been received from Audit Wales regarding their 2022-2023 audit opinion. The Clerk responded that no response had been received. Cllr R Jones suggested that the matter be forwarded to the Auditor General for review. The matter was discussed by all council members present and it was decided for the Clerk to contact Audit Wales again to hopefully resolve the matter. **Resolved** to note.

Cllr M Griffiths asked if the community council were considering writing a letter to Welsh Water as suggested by Cllr R Jones and Cllr J Williams O.B.E in an email on 31/05/2024. Cllr R Jones suggested that a letter be written to the CEO of Welsh Water and the chair of the planning committee to question them both if they stand by the validity and integrity of the evidence/information given and received during the planning application process? Cllr J Williams O.B.E agreed with the suggestion and stated that the council need to target those in Welsh Water that were part of the decision-making process and mention requesting a Judicial Review into the decision making process in the light of the actual problems being encountered with the sewerage system and its impact on the community and the “theoretical “data used to support the application. Council members discussed the suggestion and it was

decided for the Clerk to format a letter and send it to Cllr K Waters and Cllr M Griffiths to assess. **Resolved** to note.

**66/2023-2024 In camera 20.00.**

Those who were not Community Council members or the Clerk departed the meeting – not to return. The exclusion is due to personnel / staffing matters being discussed.

**67/2023-2024 Staff pay run June 2024.**

The Clerk reported the payroll amounts verbally to all council members. It was **resolved** to accept the report and ratify the payment of the sums as presented. **Proposed** by Cllr M Rees and seconded by Cllr R Jones.

**68/2023-2024 The meeting finished at 20.02.**

Chairman

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Date

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