

## CYNGOR CYMUNED LLANDDAROG COMMUNITY COUNCIL

### Minutes of the July 2024 Meeting of Llanddarog Community Council held at Porthyrhyd Village Hall on 10/07/2024 at 19.00.

#### 69/2024-2025 Present.

Councillors: K Waters (Chair), R Jones, M Rees, R Owen, J Williams O.B.E, M Griffiths, R McFarlane.

Clerk.

Translator: M Davies.

#### 70/2024-2025 To receive apologies.

Councillors: County Cllr H Jones.

#### 71/2024-2025 To receive declarations of interest.

None.

#### 72/2024-2025 Opportunity for the public to address the Council on agenda items.

None.

#### 73/2024-2025 County Council matters - County Cllr A Davies.

None.

#### 74/2024-2025 Chairman's Report.

The Chair expressed her congratulations to County Cllr A Davies for being elected as the Member of Parliament for the Carmarthen constituency.

The Chair reported that she had attended the Llanddarog and District Show on 22/06/2024 and congratulated the committee members on all their hard work and commitment for hosting a successful event.

The Chair announced that the Llanarthne Village Show was being held at Llanarthne Village Hall on 24/08/2024.

#### 75/2024-2025 Confirmation and signing of the Minutes of the Council Meeting 12/06/2024.

It was **resolved** to confirm the minutes for the General Meeting and the monthly meeting on 12/06/2024. Proposed by Cllr M Rees and seconded by Cllr R Jones.

#### 76/2024-2025 Matters arising from the above minutes.

The Clerk informed council members that all matters to **resolve** had been actioned and if correspondence had been received, a copy of the Email had been sent to each member for information.

The 2023 – 2024 External Audit Report was sent via special delivery on 27/06/2024.

The Clerk reminded council members that if they were unable to attend the Code of Conduct training on 28/06/2024, a link had been sent to all council members to complete the course.

**77/2024-2025** To note correspondence or to list for consideration at a forthcoming council meeting.

(All relevant correspondence is emailed to council members at the time of receipt and only brought before the meeting if necessary or specifically requested by members or the Clerk).

Event at Bremenda Isaf, County Farm, Llanarthne, SA32 8JX – The Clerk reported that Llanarthne Community Council members were attending the event on 10/09/2024 at 18.00 and suggested that if possible Llanddarog Community Council members attend the event at the same time. All council members available to attend agreed to the suggestion. **Resolved** for the Clerk to inform the organizer and all council members.

Briefing on the new Southwest Wales Regional Transport Plan – Cllr K Waters to attend and report at the September meeting on 11/09/2024.

Proposed Introduction of 40 M.P.H Speed Limits at Various Locations, Carmarthenshire – An email was received on 19/06/2024 and forwarded to all council members in response to Llanddarog Community Council objecting to the drafting of the current Traffic Order as it does not include within it an introduction of a reduced speed limit for the unnamed Class III Road from Porthyrhyd to Cefneithin that links with Heol y Foel. The response was discussed by all council members present and Cllr J Williams O.B.E asked the Clerk to arrange a site meeting to discuss options with a Carmarthenshire County Council Traffic & Road Safety Manager. All agreed. **Resolved** for the Clerk to arrange a site meeting and locate the original complaint correspondence.

**78/2024-2025** Planning.

None.

**79/2024-2025** Payments.

The below payments were certified in the June monthly meeting and **ratified** in the July monthly meeting. Copies of invoices sent to all members electronically prior to payment for authorization. Proposed by Cllr M Rees and seconded by Cllr J Williams O.B.E.

Method of Payment	Date	Suppliers & Details	Sum £ inc VAT
Online	25/06/2024	Nest	40.06
Online	26/06/2024	HMRC PAYE – Period 3	109.80
Online	26/06/2024	J.G Evans – June Payroll	419.74
Online	26/06/2024	Dynefor Tree Services - 003	300.00

**80/2024-2025** Receipts.

None.

**81/2024-2025** To receive the Internal Financial Examiners report 01/04/2024 – 30/06/2024.

Each member had been provided with a written report prior to the meeting. A full verbal report was provided by Cllr R Jones.

During a meeting between Mr Evans (Clerk), and myself on the 06/07/2024, I undertook a review of the following:

- 1) An examination of the bank statements for the latest period under review (01/04/2024 – 30/06/2024). I have signed the latest bank statements.

- 2) The ongoing account that will be presented to Council at the meeting on the 10/07/2024.
- 3) That all payments made by the Council are supported by invoices or by signed receipts. I have undertaken a review of invoices, cheque stubs (no cheques issued during this period), and the paying-in book (no manual deposits have been made during this period) for all transactions covering the period 01/04/2024 – 30/06/2024. It should be noted that at the time of my examination two receipts for the payment of grants made in May had not yet been received but have been recorded correctly in the accounts and on the bank statement. I will examine these at a later date.
- 4) That VAT has been correctly accounted for and can be reclaimed when appropriate.
- 5) That received income has been recorded and banked (where necessary) correctly.
- 6) Payments to staff and members have been examined and the figures, including pension payments and tax due to HMRC, agreed.
- 7) Progress against the 2024/2025 annual budget has been reviewed and found to be on track. As this is the first quarter under review several budget items are still showing zero expenditure.
- 8) I can confirm that in my opinion there are no matters that give rise to concern in the accounts from 01/04/2024 – 30/06/2024.

It was proposed by Cllr M Rees and seconded by Cllr J Williams O.B.E to accept the report. Members thanked Cllr R Jones and the Clerk for their work.

**82/2024-2025 To discuss letter of complaint to Carmarthenshire County Council / Welsh Water.**

The Clerk drafted a letter to send to Carmarthenshire County Council as requested in minute **25/2024-2025**. Council members agreed that the letter was well written, but it was suggested a more stringent letter outlining the three major points would be more impactful. As requested in minute **57/2024-2024**, a second version of the letter was sent to all council members prior to the meeting. Numerous comments and amendments were suggested by council members, and it was agreed that the Clerk re-draft the letter. **Resolved** Clerk to make amendments and send out final version to council members via email for approval.

**83/2024-2025 To receive update on Porthyrhyd memorial stone.**

Cllr J Williams O.B.E. reported that it had not been possible to lift and move the memorial stone to the concrete plinth due to the weight. Cllr M Griffiths to assist Cllr J Williams O.B.E in obtaining suitable machinery to place the memorial stone on the plinth. **Resolved** to note.

**84/2023-2024 Forum in order for Members to raise reports / questions through the Chair.**

Cllr M Rees reported weed overgrowth around the bus shelter in Llanddarog. **Resolved** for the Clerk to contact the contractor.

Cllr M Rees reported the poor condition of the road in Cwmisfael. The Clerk stated that the road condition had been previously reported to County Cllr A Davies and Carmarthenshire County Council but due to the number of heavy goods vehicles

travelling from Torcoad Quarry to Pembrokeshire on a daily basis to complete the bypass, it was highly unlikely that any repairs would be done until the project was complete. **Resolved** for the Clerk to report to the relevant department.

The Clerk reported that two members of the community had expressed an interest in being co-opted onto Llanddarog Community Council. Documents have been sent to both parties for completion. Once received, the Clerk to forward to all council members prior to the September meeting on 11/09/2024. **Resolved** to note.

**85/2023-2024 In camera 20.00.**

Those who were not Community Council members or the Clerk departed the meeting – not to return. The exclusion is due to personnel / staffing matters being discussed.

**86/2023-2024 Staff pay run July 2024.**

The Clerk reported the payroll amounts verbally to all council members. It was **resolved** to accept the report and ratify the payment of the sums as presented. **Proposed** by Cllr M Rees and seconded by Cllr J Williams O.B.E.

**87/2023-2024 The meeting finished at 20.02.**

Chairman

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Date

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