

CYNGOR CYMUNED LLANDDAROG COMMUNITY COUNCIL

Minutes of the 2025 General Meeting of Llanddarog Community Council held at Llanddarog Village Hall on 14/5/2025 at 19.00.

1/2025-2026 Present.

Councillors: K Waters (Chair), County Cllr H Jones, R Jones, M Rees, R Owen, J Williams O.B.E, M Griffiths, K Waters, R McFarlane, A Aldridge (Online), C Jones.

County Cllr S Hughes.

Clerk.

Translator: H Mainwaring.

2/2025-2026 To elect the Chair for 2025 – 2026.

Cllr R Owen was proposed by Cllr R Jones and seconded by Cllr J Williams O.B.E. Cllr R Owen was unanimously elected as Chair.

3/2025-2026 To elect Vice Chair for 2025-2026.

Cllr R McFarlane was proposed by Cllr R Owen and seconded by Cllr K Waters. Cllr R McFarlane was unanimously elected as Vice Chair.

4/2025-2026 The Chair, Vice-Chair and council members to sign declaration of acceptance.

The Chair, Vice Chair and all council members signed the declaration of acceptance.

5/2025-2026 To receive apologies.

Councillors: T Evans.

6/2025-2026 To receive declarations of interest.

Cllr C Jones - **18/2025-2026** To consider the co-option of additional members.

7/2025-2026 Opportunity for the public to address the Council on agenda items.

None.

8/2025-2026 To receive the retiring Chair's address and report on civic allowance /budget expenditure.

Cllr K Waters welcomed all council members to the AGM and May meeting and stated that it had been an honor and a privilege to Chair Llanddarog Community Council over the past year. Cllr K Waters thanked her Vice-Chair Cllr R Owen for his guidance, all council members for their support and assistance during the year and expressed her gratitude to the Clerk for his assistance, hard work and financial management during the year. Cllr K Waters expressed her sincere thanks to Cllr M Rees for all her hard work and commitment to the community over the past 8 years and wished her all the very best with her retirement. Cllr K Waters announced the following -

Annual Report

Financial Assistance and Revenue Grants

Llanddarog Village Hall - £550.00
Porthyrhyd Welfare - £550.00
Mynyddcerrig Welfare - £550.00
Llanddarog Village Show - £250.00

Civic Allowance Donations

Llanddarog YFC - £50.00
Mynyddcerrig Welfare - £50.00
Llanddarog School - £100.00
Hywel Dda Health Charities - £100.00

Section 137 Donations

Royal British Legion - £20.00
Xmas Toybox Appeal - £50.00
Radio Glangwili - £50.00
Wales Air Ambulance - £50.00
St John Wales - £50.00
Carmarthen & District Youth Opera - £50.00
Hywel Dda Health Charities - £230.00

9/2025-2026 To review the Council's policies and confirm cheque signatories on the bank mandate.

The Clerk reported that no updates had been received from One Voice Wales or the SLCC regarding the upcoming policy review and informed the members that no alterations were required. Policies are available on the Llanddarog Community Council website.

The Clerk informed council members that the current signatories on the account were Cllr R Jones, Cllr J Williams O.B.E and himself. Online banking is currently being used.

10/2025-2026 To appoint the council's general standing sub-committee and terms of reference.

It was decided that the sub-committee would consist of the presiding Chair, Vice-Chair and one council member from the relevant parish:

Llanddarog – Cllr T Evans, Cllr R Mc Farlane, Cllr R Jones.

Porthyrhyd – County Cllr H Jones, Cllr J Williams O.B.E, Cllr M Griffiths.

Mynyddcerrig – Cllr R Owen, Cllr K Waters.

Proposed by Cllr R Jones and seconded by Cllr J Williams O.B.E.

11/2025-2026 Appointments.

It was **resolved** as follows:

- a) **One Voice Wales Area Committee** – Cllr R Jones and Cllr K Waters (Attendance if required).
- b) **Carmarthenshire County Council's Community and Town Council Liaison Forum** – Cllr R Owen and Cllr R Jones.
- c) **Torcoed Quarry Forum** – Cllr R Owen and Cllr K Waters.

12/2025-2026 To appoint a community representative on Llanddarog School's governing body.

It was confirmed that County Cllr H Jones was to remain as representative of Llanddarog Community Council on Llanddarog School's Governing Body for the foreseeable future but if there is a change in his role, Cllr R McFarlane will replace him as representative if acceptable with the school. Proposed by Cllr J Williams O.B.E and seconded by Cllr R Owen.

13/2025-2026 Internal Auditor for accounts 2025-2026.

The Clerk reported that Ms M Isaac has agreed to act as Internal Auditor for Llanddarog Community Council. It was agreed by Council Members to invite Ms M Isaac as the internal auditor of accounts. Proposed by Cllr R Jones and seconded by Cllr K Waters. **Resolved** for the Clerk to write a letter of invitation to Ms M Isaac.

14/2025-2026 Confirmation of the Clerk as the Responsible Financial Officer for 2025-2026.

Resolved to confirm the Clerk. Proposed by Cllr R Jones and seconded by Cllr J Williams O.B.E.

15/2025-2026 Confirmation of Internal Financial Examiner for 2025-2026.

Resolved to confirm Cllr R Jones. Proposed by Cllr J Williams O.B.E and seconded by Cllr R Owen.

16/2025-2026 Chairman Civic allowance/budget sum for 2025-2026.

Resolved that the sum is £700 (Section 137). Proposed by Cllr M Griffiths and seconded by Cllr K Waters.

Resolved that the sum is £400 (Civic Allowance). Proposed by M Griffiths and seconded by Cllr K Waters.

17/2025-2026 Date, time and location of meetings.

It was **resolved** that the meetings be held on the second Wednesday of the Month at **19.00pm** (except August). Meetings will commence in accordance with the table below.

COUNCIL MEETINGS SCHEDULE 2025-2026

June 2025	Porthyrhyd Village Hall
July 2025	Mynyddcerrig Club
September 2025	Llanddarog Village Hall
October 2025	Porthyrhyd Village Hall
November 2025	Mynyddcerrig Club
December 2025	Porthyrhyd Village Hall
January 2026	Porthyrhyd Village Hall
February 2026	Mynyddcerrig Club
March 2026	Porthyrhyd Village Hall
April 2026	Porthyrhyd Village Hall
May 2026 (Including AGM)	Mynyddcerrig Club

***Other meetings may be called during the year as required**

Proposed by Cllr J Williams O.B.E and seconded by Cllr R Owen.

Cllr C Jones left the meeting.

18/2025-2026 To consider the co-option of additional members.

Cllr M Griffiths had previously nominated Mr Craig Jones as a potential council member. Mr Craig Jones attended the February 2025 meeting on 05/02/2025 and also the May 2025 meeting on 14/05/2025. The co-option of Mr Craig Jones as a potential member of Llanddarog Community Council was discussed and it was proposed by Cllr M Griffiths and seconded by Cllr R Jones to invite him as a member of the community council. All council members agreed.

Cllr C Jones rejoined the meeting.

Cllr C Jones was welcomed to Llanddarog Community Council by all council members. Due to Cllr M Rees retiring from Llanddarog Community Council, another community member will be required to replace her. The matter was discussed, and it was agreed that the Clerk advertised the position on the community council website and notice boards. **Resolved** to note.

19/2025-2026 Training on the code of conduct and arrangements for any payments to the Members.

a. The Clerk explained that all Council members were required to attend a Code of Conduct training course every 5 years. It was **resolved** for the Clerk to obtain information from Carmarthenshire County Council and One Voice Wales regarding the course and report to council members in due course.

The following councilors require training on the Code of Conduct – Cllr K Waters, Cllr T Evans, Cllr A Aldridge and Cllr C Jones. The Clerk was asked to keep a register of when all council members had received their Code of Conduct training. **Resolved** to note.

b. It was **resolved** that any payments of £156.00 be made to Members in PAYE tax period 12 of this financial year. If a member leaves the Council before the payroll data is sent to the agent for period 12 then they will not receive the payment. The Clerk asked council members to confirm their position in writing by signing the members' allowance document provided as to whether they are claiming the £156.00. **Resolved** - All council members present completed the members' allowance form and returned to the Clerk.

20/2025-2026 To note council members attendance.

The Clerk reported the following.

Name	No of Meetings	Meetings Attended	Attendance %	Declaration of Interest
Cllr R Jones	13	13	100	1
Cllr S Herridge (Resigned)	13	1	8	0
County Cllr H Jones	13	3	23	0
Cllr J Williams O.B.E.	13	10	77	1
Cllr M Rees	13	9	69	0
Cllr R Owen	13	12	94	0
Cllr T Evans	13	3	23	0

Cllr K Waters	13	10	77	0
Cllr R McFarlane	13	9	69	0
Cllr M Griffiths	13	6	46	2
Cllr A Aldridge (C/O 2024)	13	4	21	0

21/2025-2026 The meeting finished at 19.38.

Cllr M Rees left the meeting not to return.

Chairman

Date

CYNGOR CYMUNED LLANDDAROG COMMUNITY COUNCIL

Minutes of the May 2025 Meeting of Llanddarog Community Council held at Llanddarog Village Hall on 14/5/2025 at 19.00 (Following the General Meeting).

22/2025-2026 Present.

Councillors: R Owen (Chair), County Cllr H Jones, R Jones, K Waters, J Williams O.B.E, M Griffiths, K Waters, R McFarlane, A Aldridge (Online), C Jones.

County Cllr S Hughes.

Clerk.

Translator: H Mainwaring.

23/2025-2026 To receive apologies.

Councillors: T Evans.

24/2025-2026 To receive declarations of interest.

Cllr R Jones - **36/2025-2026** To confirm annual revenue grant to Porthyrhyd Village Hall.

Cllr M Griffiths – **35/2025-2026** To confirm annual revenue grant to Llanddarog Village Hall.

Cllr M Griffiths - **38/2025-2026** To confirm annual sponsorship to Llanddarog Show.

25/2025-2026 Opportunity for the public to address the Council on agenda items.

None.

26/2025-2026 Policing and Road Safety Matters.

An email was received from Cllr R Jones on 13/05/2025 asking the community council to arrange the collection of debris left by the junction opposite St. Twrog Church after an Incident involving a vehicle. **Resolved** for Clerk to contact the relevant department.

Cllr S Hughes reported that he had obtained the contact information for the Neighborhood Policing and Prevention Team and that he would forward to the Clerk.

27/2025-2026 County Council matters - County Cllr S Hughes.

County Cllr S Hughes congratulated County Cllr R Owen and Cllr R McFarlane on their appointment as Chair and Vice Chair of Llanddarog Community Council.

County Cllr S Hughes read the following report –

“I attended my first County Council meeting in April and had the opportunity to meet Councillors from neighbouring wards.

During April, I attended a meeting with the Director of the National Botanical Garden of Wales to discuss various issues.

I have also met with some residents regarding the housing development at Porthyrhyd and will be meeting with representatives from Welsh Water later this month to discuss their concerns.

For information, the link from Drefach to Porthyrhyd along B4310 Road is identified as a proposed route on the Council’s Active Travel Network Map as a future walking and cycling route and contributes to the wider network given its links to the Botanical Gardens and the national cycle route. This has been included amongst several Active Travel schemes for Carmarthenshire in the Regional Transport Plan to which sets out ambitions for the next 5 years. Noting: as and when an attributable funding source is identified, this would require site investigation surveys and feasibility assessments to be undertaken so that a viable scheme proposal can be developed / progressed.

On 22/04/2025, I supported the local landowners who were in Llanelli Magistrates Court in connection with the Green Gen’s order to have access to their land for surveys and also attended the local community group meeting in Llanarthne Hall.

I am continuing to help and support local people with their queries and concerns, most of which are of a confidential nature”.

Cllr J Williams O.B.E enquired about the roundabout after the East bound slip road between Porthyrhyd and the NBGW as the condition is very poor considering its location to the NBGW. The Clerk reported that an email was sent to Mr Huw Francis prior to his leaving the NBGW but no updates had been received since. County Cllr S Hughes stated that the matter had been discussed in a meeting with the NBGW on 23/04/2025 and that he would contact the NBGW to arrange a site meeting.

Resolved to note.

The Clerk reported that Llanarthne Community Council were inviting Dr Lucy Sutherland to their September 2025 meeting to update the councilors on matters important to the local community and asking them to send a monthly report containing information on forthcoming events and updates on works within the NBGW. The Clerk asked all council members present if they would like him to invite Dr Lucy Sutherland to the September 2025 meeting on 10/09/2025. The suggestion was discussed, and it was agreed to invite Dr Lucy Sutherland to the September 2025 meeting on 10/09/2025. **Resolved** for the Clerk to contact the NBGW.

28/2025-2026 Chairman's Report.

The Chair expressed his appreciation for being elected as Chair of Llanddarog Community Council for 2025-2026 and that it was an honor to represent the community. The Chair thanked Cllr K Waters for their service over the past year and council members for their support. The Chair also thanked County Cllr S Hughes for her diligent work and expressed his gratitude to the Clerk for their continued efforts.

29/2025-2026 Confirmation and signing of the Minutes of the Council Meeting 09/04/2025.

It was **resolved** to confirm the minutes for 09/04/2025. Proposed by Cllr R Jones and seconded by Cllr K Waters.

None.

30/2025-2026 Matters arising from the above minutes.

The Clerk informed council members that all matters to **resolve** had been actioned and if correspondence had been received, a copy of the Email had been sent to each member for information.

31/2025-2026 To note correspondence or to list for consideration at a forthcoming council meeting.

(All relevant correspondence is emailed to council members at the time of receipt and only brought before the meeting if necessary or specifically requested by members or the Clerk).

The email below was received from County Cllr S Hughes on 15/04/2025 and forwarded to all council members. The email was received from Mr Richard Davies (Welsh Water) –

“Summary of Capital investigation work carried out at Porthyrhyd, Carmarthen.

The investigation work carried out was a deep review of the network system and how it operates and interacts with the sewage pumping station which transfers flows to Llanddarog works. The investigation covered the following:

- Look and lift manhole surveys on site.
- CCTV sewer camera surveys.
- Review of flooding incidents on DCWW data system.
- Interviews with Operational colleagues.
- Review of modelling scenarios.
- Analysis of system performance (SPS and Network sewers).

The summary conclusion of the investigation carried out by DCWW Capital investigation team has highlighted the following root causes:

The sewerage network system in Porthyrhyd catchment is subject to significant inflows resulting from general infiltration (leakage through ground water) and impermeable run off response to rainfall events. Due to the design of the pumping station for foul flows only, it will become frequently overloaded and back up the sewers causing the flooding risk to properties in the village. There is a Storm Overflow at the sewage pumping station in Porthyrhyd but this is set at a high level and doesn't come into operation until the storm flows have utilised the capacity of the sewerage network and the situation increases the risk of external flooding to properties in the village.

The investigation has also identified issues with pipe condition defects and a large build-up of fat oil and greases (FOG) resulting in a reduced capacity performance of the sewer which is likely to have increased the frequency of the flooding incident at

the beginning of 2024. One defect which was identified as a collapse was repaired in August 2024 and arrangements are being made to clean the sewer to reduce the build-up of FOG in the sewerage system. This is an annual proactive measure programmed in which DCWW is carried out. It has been noted that the structural condition of the sewer from the car park of the Prince of Wales pub down to fields at the rear of 'The Manor' does contain structural damage which will be considered for future rehabilitation.

Recommendations

Clean the sewer from the Cwm Catti Site down to SPS to remove all FOG. (ongoing work carried out on an annual basis)

Continue to look at inflow sources. (ongoing work being carried out by DCWW)

Consider structural repairs to the sewer for future rehabilitation. (to be prioritised along with other rehabilitation schemes with DCWW).

As mentioned in previous correspondence the maintenance issue on the public sewer system (which include sewer cleaning and water inflows) do not form part of the planning process considered by our planning department.

DCWW are continuing to work with stakeholders and investigate water inflow into the sewerage system and will actively look at ways of how we can resolve these issues.

I would again like to offer the opportunity to meet up with you to run through what we are doing but unfortunately due to GDPR requirements, I can't go into full details of all the investigation which are on-going".

Cllr R Jones thanked County Cllr S Hughes for finally receiving a response from Welsh Water.

32/2025-2026 Planning.

PL/09250 - Discharge of Condition 13 on PL/06638 [Preliminary Risk Assessment (Site Investigation Report)] - Land part of Wern Fraith Farm, Porthyrhyd, Carmarthen, SA32 8PT.

The above planning application was discussed by all council members present and Cllr R Jones asked the Clerk to refer to Carmarthenshire County Council for a comment or report and to enquire if community members were allowed to express their views. **Resolved** to note.

33/2025-2026 Payments.

The below payments were certified in the April monthly meeting and **ratified** in the May monthly meeting. Copies of invoices sent to all members electronically prior to payment for authorization. Proposed by Cllr J Williams O.B.E and seconded by Cllr K Waters.

Method of Payment	Date	Suppliers & Details	Sum £ inc VAT
Online	15/04/2025	Barclays Service Charge	4.25
Online	16/04/2025	P D Flagpole – 02/04/2025	585.00
Online	29/04/2025	HMRC PAYE – Period 1	105.20
Online	29/04/2025	J.G Evans – April Payroll	400.59
Online	29/04/2025	Dynefor Tree Services – 15/04/2025	300.00
Online	29/04/2025	Wales Audit Office - ARINV/013128	435.00

Online	29/04/2025	Essjay Agencies Ltd - 5211	229.32
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34/2025-2026 Receipts.

Carmarthenshire County Council – Precept 1.
30/04/2025 - £6876.93.

Cllr M Griffiths left the meeting for the next agenda item

35/2025-2026 To confirm annual revenue grant to Llanddarog Village Hall.

During the December meeting on 11/12/2024 minute **161/2024-2025** the financial assistance revenue grant was discussed, and it was agreed to increase the current amount by £100.00. An annual revenue grant of £650.00 was proposed by Cllr J Williams O.B.E and seconded by Cllr K Waters. All agreed.

Cllr M Griffiths rejoined the meeting.
Cllr R Jones left the meeting for the next agenda item.

36/2025-2026 To confirm annual revenue grant to Porthyrhyd Village Hall.

During the December meeting on 11/12/2024 minute **161/2024-2025** the financial assistance revenue grant was discussed, and it was agreed to increase the current amount by £100.00. An annual revenue grant of £650.00 was proposed by Cllr J Williams O.B.E and seconded by Cllr K Waters. All agreed.

Cllr R Jones rejoined the meeting.

37/2025-2026 To confirm annual revenue grant to Mynyddcerrig Welfare.

During the December meeting on 11/12/2024 minute **161/2024-2025** the financial assistance revenue grant was discussed, and it was agreed to increase the current amount by £100.00. An annual revenue grant of £650.00 was proposed by Cllr J Williams O.B.E and seconded by Cllr K Waters. All agreed.

Cllr M Griffiths left the meeting for the next agenda item.

38/2025-2026 To confirm annual sponsorship to Llanddarog Show.

During the December meeting on 11/12/2024 minute **161/2024-2025** the financial assistance revenue grant was discussed, and it was agreed to increase the current amount by £50.00. An annual revenue grant of £300.00 was proposed by Cllr J Williams O.B.E and seconded by County Cllr H Jones. All agreed.

Cllr M Griffiths rejoined the meeting.

39/2025-2026 To confirm renewal of Community Council Insurance Policy.

It was proposed by Cllr J Williams O.B.E and seconded by Cllr R Jones to renew the 3-year policy with Zurich Insurance at the sum of £537.44. **Resolved** for the Clerk to arrange payment.

40/2025-2026 To receive update on Porthyrhyd memorial stone.

Cllr J Williams O.B.E reported that there was no update regarding the plinth as the amount of concrete required was only 0.5 cubic metres and the amount was too small for any company to deliver. The matter was discussed by council members,

and it was decided that a few members of the community council would meet by the monument and mix the concrete themselves. Cllr M Griffiths volunteered to source the material. **Resolved** to note.

Ms H Mainwaring left the meeting.

41/2025-2026 To discuss translation services provider for 2025-2026.

County Cllr H Jones and the Clerk suggested that Ms Helen Mainwaring remain as translator for 2025 – 2026. All council members agreed. **Resolved** to note.

Ms H Mainwaring returned to the meeting.

42/2025-2026 To discuss Community Awards.

In the April 2025 meeting (**Minute 235/2024-2025**) the Clerk reported that no nominations for the Community Awards had been received from community members despite advertising in the notice boards, website, Llanddarog Facebook and Mynyddcerrig Facebook pages. Council members discussed the issue and asked the Clerk to advertise again on the previous platforms and also all public venues within the community and email social groups to maximize coverage. **Resolved** for the Clerk to advertise again.

43/2025-2026 Forum in order for Members to raise reports / questions through the Chairman.

Cllr R Owen and The Clerk reported that two refuse bins had been removed from the village of Mynyddcerrig. County Cllr H Jones stated that the issue of refuse bins within the County of Carmarthenshire had been discussed previously at County level and that there would be a reduction in the number of units within the County. The Clerk reported that complaints had been made as dog foul bags were now being left near the seating bench as this was the only unit in the area for ramblers and residents walking their dogs. The matter was discussed by council members, and it was requested that the Clerk contact the relevant department and request the return of the refuse bin. The Clerk stated that the request had already been submitted. **Resolved** to note.

44/2025-2026 In camera 20.36.

Those who were not Community Council members or the Clerk departed the meeting – not to return. The exclusion is due to personnel / staffing matters being discussed.

45/2025-2026 Staff pay run May 2025.

The Clerk reported the payroll amounts verbally to all council members. It was **resolved** to accept the report and ratify the payment of the sums as presented. Proposed by Cllr J Williams O.B.E and seconded by Cllr R Jones.

46/2025-2026 The meeting finished at 20.40.

Chairman

Date
